

Members are requested to NOTE this report and CONSIDER the request for a volunteer Councillor to take on the role as described below.

As laid down in Financial Regulations the verification of bank reconciliations, cash books and corresponding payments should be made on a quarterly basis.

The Council is looking for a Councillor to volunteer take on this role for 2022-2023.
The role should not be held by a bank signatory (Councillors Allsop, Hacker and Westwood)

Financial Regulations state:

2.2. On a regular basis, at least once in each quarter, and at each financial year end, a Member other than the Chairman or a cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The Member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the Council

June 2022